

PowerSchool Parent Portal

Getting Started

Before you can log in to the PowerSchool Parent Portal, you will need your school's PowerSchool Parent Portal username and password. Logins will be available during open house in each building and sent home to parents who cannot attend. If you do not receive the login information, contact your student's school.

Logging In to PowerSchool.

1. Open your web browser to the Hopewell website, www.hopewellarea.org and select the PowerSchool Parent Portal link located in the right menu. The following login page will appear:



PowerSchool

Username

Password

[Forgot your member name or password?](#)

Enter

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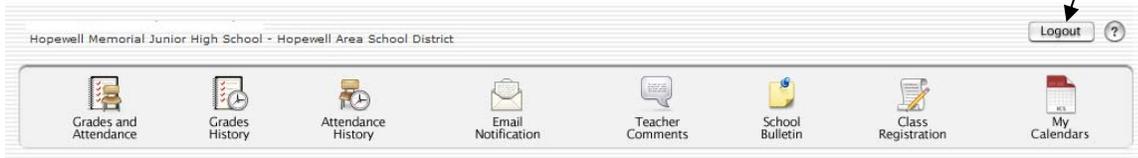
2. Type in the username (Confidential ID)
3. Type in your password (included with the ID)
4. Click on the “Enter” button

NOTE: Parents will receive a login for EACH student in the school district. If parents share dual custody, both parents will need to use the same login.

Navigation Bar

The navigation bar appears at the top of the PowerSchool Parent Portal start page and is common to every page in the application

Always logout by clicking on the Log Out button (available on all screens



Available Features of PowerSchool (note: not all buttons will be activated in all buildings)

 Grades and Attendance	<p>Grades and Attendance Provide access to a summary of your child’s current grades and attendance at one glance</p>
 Grades History	<p>Attendance History Provides access to the complete attendance record for your child for the current term</p>
 Attendance History	<p>Grades History Provides access to your child’s current year report card with current term grades</p>
 Email Notification	<p>Email Notification Provides access to automatic email notification configuration. It is here that you can set up to receive periodical emails with your child’s grade and attendance information</p>
 Teacher Comments	<p>Teacher Comments Provides access to each teacher’s current comments for your child (if available)</p>
 School Bulletin	<p>School Bulletin Provides access to your child’s school bulletin (if available)</p>

PowerSchool

Grades & Attendance

Click on the name of the teacher to open a blank email that you can send to that teacher

Click on the score to view the Class Score Detail Page

Grades and Attendance

Attendance By Class																		
Exp	Last Week					This Week				Course	Q1	Q2	S1	Q3	Q4	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H									
1(A)										Advanced Biology Hill, Aaron	95 95	93 93	94 94	--	--	--	5	0
2(A)										Auto Service II Kelice, Wallace	97 97	100 100	100 103	--	--	--	7	0
3(A)										VA/ US Government Rhodes, Courtney	92 92	95 95	94 94	--	--	--	7	0
4(A)										Hon Human Anat/Phy Walters, Clint	80 80	93 93	87 87	--	--	--	6	0
Attendance Totals																25	0	

Current High School Term GPA (Q2): 3.63
Show dropped classes also

The Grades and Attendance page gives you a quick look at how your child is doing in school for the current semester. From this one screen, you have access to attendance information for the last two weeks, names of and email links to teachers, current grade averages, and attendance totals for the current term.

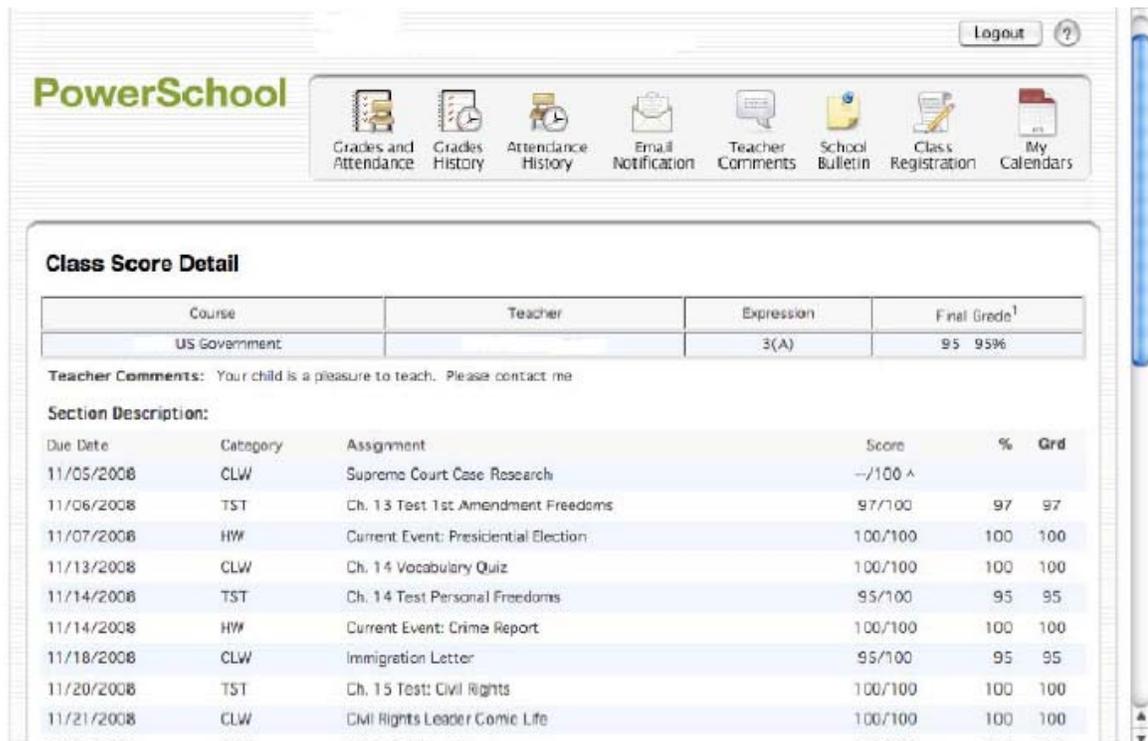
Key Concept in PowerSchool: Anytime you see something in blue it means that it is a link to more information. There are three different locations on this page where this is available:

1. **Teachers name** – If you click on it you are able to email this teacher (Note: you must have your email settings set correctly for this to work)
2. **Attendance** – anytime you see a number in the attendance column listed in blue, you can click on it for more specific information. (Note: the District records only daily attendance and not attendance in each class)
3. **Score Details** – Clicking on the grade will display the assignments and scores

Teachers will update grades on a regular basis, however certain factors may influence when certain grades appear. Essays and research papers may take longer to grade than a quiz or homework assignment. We urge parents and guardians to be patient as teachers do their best to return assignments and post grades as promptly as their schedule allows.

Class Score Detail Page

The Class Score Detail page displays specific class assignments and grade information. If you see something written in blue, it is a link to more information.



Class Score Detail

Course	Teacher	Expression	Final Grade ¹
US Government		3(A)	95 95%

Teacher Comments: Your child is a pleasure to teach. Please contact me

Section Description:

Due Date	Category	Assignment	Score	%	Grd
11/05/2008	CLW	Supreme Court Case Research	--/100 ^		
11/06/2008	TST	Ch. 13 Test 1st Amendment Freedoms	97/100	97	97
11/07/2008	HW	Current Event: Presidential Election	100/100	100	100
11/13/2008	CLW	Ch. 14 Vocabulary Quiz	100/100	100	100
11/14/2008	TST	Ch. 14 Test Personal Freedoms	95/100	95	95
11/14/2008	HW	Current Event: Crime Report	100/100	100	100
11/18/2008	CLW	Immigration Letter	95/100	95	95
11/20/2008	TST	Ch. 15 Test: Civil Rights	100/100	100	100
11/21/2008	CLW	Civil Rights Leader Comic Life	100/100	100	100

Key Concept: If there is an assignment listed but no score is recorded – check the date. This may be an assignment that has been listed to make parents aware of an upcoming due date. Teachers may also use special codes that indicate that an assignment has been received but is ungraded or that the assignment has not been turned in to the teacher.

Attendance History

The Attendance History page allows you to have a detailed view of your child's attendance during the current year. The legend at the bottom of the page shows the attendance codes that are used in the Hopewell district.

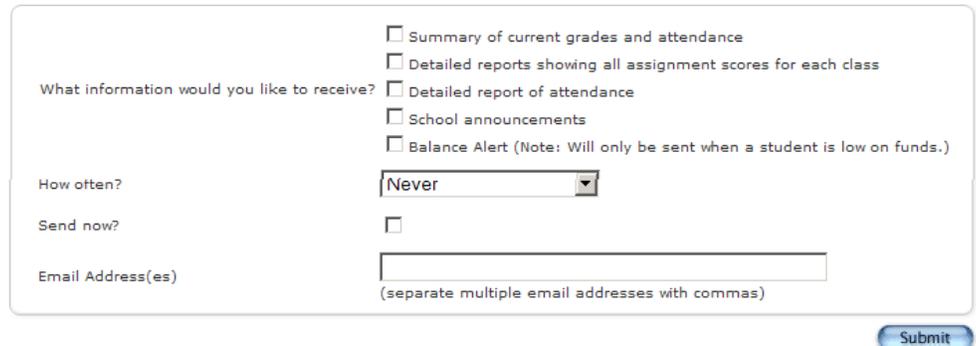
Grade History

The Grade History page allows you to view a list of all of the grades that your child has earned to this point in the year. To some degree, this view becomes essentially a report card screen. In this view you are able to see the percentage grade and credits earned (high school only after the semester is completed)

Email Notification

The Email Notification page allows you as a parent to set up an automatic email update that is sent to your personal email account at home or at work. You will need to choose the settings you will want and then submit them (see screenshot below)

Email Notifications



The screenshot shows a web form for configuring email notifications. It includes a list of notification types with checkboxes, a frequency dropdown menu, a 'Send now?' checkbox, and an email address input field with a submit button.

What information would you like to receive?

- Summary of current grades and attendance
- Detailed reports showing all assignment scores for each class
- Detailed report of attendance
- School announcements
- Balance Alert (Note: Will only be sent when a student is low on funds.)

How often?

Send now?

Email Address(es)

(separate multiple email addresses with commas)

At any time you can come back to this configuration screen and make changes to your choices. Upon hitting the Submit button, those changes will take effect.

You will need to configure what email accounts you want the emails sent to. You can enter multiple e-mail accounts by separating the email addresses with commas. Currently the system allows up to two email accounts to be identified to receive automatic email notifications.

Teacher Comments

The Teacher Comments page allows you to view any comments that teachers may have submitted for your child.

School Bulletin

The School Bulletin page allows you to view any daily bulletin items that the school office has submitted for public viewing. (Note: Use of this page will be determined by the administration in each building.)

Corresponding with Teachers

When corresponding with teachers, please keep in mind the following points:

1. Grades can change dramatically in the first few weeks of each quarter. In the beginning, you may see numerous changes in the class average of your child. This is because when there are only one or two assignments in the gradebook, a low or high score can make a dramatic change in the overall grade.
2. In the summer, the PowerSchool Parent Portal Access will be temporarily closed to allow scheduling to be completed.
3. Teachers have been asked to update PowerSchool grades in a timely fashion. Teachers do need time to get all assignments graded. Please be patient.